



ASSP Greater Chicago Chapter
January Executive Committee Meeting Minutes
Park Tavern, 1645 W Jackson Blvd, Chicago, IL 60612
January 30, 2025

1. Call to Order and Attendance

- a. The ASSP Executive Committee Meeting was held in person and called to order at 12:18 pm.
- b. Quorum - Yes

Members:	TITLE	
Mike Lawler	President	Present
Kristine Tiangco	Vice President	Present
Cody Christie	2 nd Vice President	Present
Mark Schakowsky	Treasurer	Present
Sanobeia Brima	Secretary	Present
Carmen Castellon	Past President	Present
Justin Smith	Advisory Group Member	Present
Bryan Steiber	Advisory Group Member	Present
Brian Thomas	Advisory Group Member	Not Present
Kelly Wilson	Advisory Group Member	Present

2. President (Kristine) Report

- a. COMT Report-
 - i. Chapter Award discussion is tabled until the Assistant Area Director, Rebecca 'Becky' Severson attends the next meeting.
 - ii. The chapter will not nominate anyone for the SPY this year.
 - iii. Mark will send the COMT and financial reports. **The Chapter will attempt to update the COMT report throughout the year.**
 - iv. Mark stated that he and Carmen are on the Chapter's bank account. **Carmen is moving and will need to be replaced with someone else.**
 - v. The chapter voted to keep dues the same: motioned by Sanobeia, second by Mark.
 - vi. Kristine motioned to order all available gift cards for speakers, and Mark second.
 - vii. Upcoming due Dates:
 - a. March 1st: Society and Chapter elections begin, and report changes to Chapter Dues
 - b. April 31st: Fiscal year ends
 - c. May 31st: Financial Reports due
 - d. is April 31st: Report due May 31st
 - viii. **Mike will share the email that contains the COMT report deadlines.**



- b. Treasurer Report
 - i. Finances were reviewed and approved, along with all previous finance reports. Motioned by Sanobeia, and second by Kristine.
 - ii. The Chapter received a check from the CHSEC conference.
 - iii. **Mark will share a monthly finance report with the Executive Committee.**
- c. Secretary Report
 - i. Approval of minutes from all previous meetings. Motioned by Cody and second by Justin.
- d. Program Chair
 - i. Technical Speaker Events Update
 - a. CEUs were approved for the next 4 meetings. There will be a claims link to obtain the 0.1 CEU for each attendee per meeting.
 - b. Mark will print the registration and check off names for the attendee confirmation list.
 - c. Do we continue with hybrid meetings? Mike motioned yes, Justin second.
3. Second Vice President (Codie) Report
 - a. **Sanobeia will send a description of each open chair to Carmen, Justin, and Bryan, and prioritize them by need.**
4. New Business
 - a. Region V Assistant Area Director Visit - Rebecca Severson plans to attend next month's meeting. **The Executive Committee should inform Kristine if there are any topics they would like to discuss.**
 - b. Regional Operating Committee (ROC) Spring and Fall Session Planning
 - i. Spring conference in Wisconsin
 - ii. Three chapters volunteered to do the fall ROC in IL. The Roc is a 3-day session. Cody volunteered to take the lead.
 - c. Bryce Budleski's Update – Bryce is moving to California and so has respectfully withdrawn from the board.
5. Old Business
6. Adjournment at 1:04 p.m. - motioned by Sanobeia, second by Mike.