



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Greater Chicago Chapter

Meeting Name:	December Executive Committee Meeting		
Date & Time:	12/16/25 230pm – 330pm	Meeting Location:	Virtual - Teams
Prepared By:	Kelly Wilson		

1. Attendees			
Executive Board		Chairpersons	
x	Kristine Tiangco	x	Kelly Wilson
x	Sanobeia Brima		Michael Lies
	Brian Thomas		
x	Mark Schakowsky		
Students		Members	
			Jim Sredzinski
			X for Attended

A majority (5) of the Executive Committee constitutes a quorum for Executive Committee meetings.
 For Chapter meetings, a quorum is fifteen (15) chapter members and at least one elected Executive Committee member.

2. Meeting Minutes	
1. 🗨 Meeting convened by Kristine with quorum verified. <ul style="list-style-type: none"> Vote: to approve November minutes (5 yay, 0 nay, 0 abstain) Secretary updates Playbook needs to be uploaded to drive (link provided by Kristine in email) Calendar on COMT to be updated with Programs 	TIME
<ul style="list-style-type: none"> 👑 Presidents Report (Kristine) New Business/Updates <ol style="list-style-type: none"> Chapter Bylaws / Elections Review redline bylaws COMT Report Review & Update <ol style="list-style-type: none"> On track for Platinum status again. Kristine will resend the Google Shared Drive to board and reminded to upload all documents there. ROC – Iowa Chapter is hosting the Spring ROC in April. Kristine will be attending and is looking for another volunteer. (Kelly volunteered, one more can attend) Sponsorship – 	TIME
2. 1 st VP Report (Sanobeia) <ul style="list-style-type: none"> Election Chair Update Need to speak with Mary Beth, hoping to finalize by end of week 	TIME
3. 2 nd VP Report (Brian) <ul style="list-style-type: none"> Membership Committee Update Interviewing new membership chair 	TIME
4. Program Chair Update (Ryan & Kamesha) <ul style="list-style-type: none"> Upcoming events <ol style="list-style-type: none"> December Holiday Event at Punchbowl Social (12/19) 22 registered for holiday Jan scheduled, working on April 	TIME



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iv. Kamesha to send Jan program info to Justin v. Researching other spots to hold events	
5. 🗨️ Communications (Justin) <ul style="list-style-type: none"> • 10 LinkedIn postings last month, 12 reposts • Email announcements and reminders were sent for Holiday Party & WISE Event in Jan. • December member newsletter was emailed • Justin to send/sched emails for Jan. event 	TIME
6. 💰 Treasury Report (Mark) <ul style="list-style-type: none"> • Vote: to approve November Financial Report (6 yay, 0 nay, 0 abstain) • CHSEC funds were delayed, but should be out soon with approx.. 15k 	TIME
7. 🏆 Honors & Awards (Edgar) <ul style="list-style-type: none"> • SPY – Due February 15, 2026 – 2 submissions • Discuss Member eligibility and details around the anniversary acknowledgment program. • \$10k over 3 years for purchasing ASSP branded gear as gifts for set membership anniversary milestones approved in November • 50 pants • 24 water bottles • 12 chargers • 6 coolers • 6 backpacks • 6 jacket • 6 briefcase • \$6,160 for all items • Any ordering/gift updates need vote to approve 	TIME
8. 👥 Membership Report (Miguel) -- will be transitioning out <ul style="list-style-type: none"> • Current Count = Expired Last 30 Days = New Members last 30 days = 	TIME
9. Jobs (Melanie) – N/A	TIME
10. Advisory (Michael) – N/A	TIME
11. Annual River Cruise Planning (add annual holiday party here too?) <ul style="list-style-type: none"> • August 2026 • Start planning / working with cruise in February • Possibly find vendors to sponsor • Quote • Plan for promoting 	TIME



2. Meeting Minutes	
12. ♻️ Unfinished (Old) Business • N/A	TIME
13. Open Discussion: • N/A	TIME
14. 🗡️ Adjournment @ 3pm • Motion to adjourn: Kristine Tiangco • Seconded by: Kamesha Hill	TIME