



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Greater Chicago Chapter

<b>Meeting Name:</b>	<b>April Executive Committee Agenda</b>		
<b>Date &amp; Time:</b>	April 17, 2026, 11:12 pm	<b>Meeting Location:</b>	Salerno's Pizza, West Loop, Chicago
<b>Prepared By:</b>	Sanobeia Brima		

1. Attendees			
Executive Board		Chairpersons	
X	Kristine Tiangco		Michael Lies
X	Sanobeia Brima		
X	Brian Thomas		
X	Mark Schakowsky (virtual)		
Students		Members	
X	Rachel Black (student)	X	Jim S. (member)
X	Edgar Salazar	X	Rachel Rowland
X	Justin Smith (virtual)		Ryan Bailey
	Kamesha Hill		
	Melanie Taffe		
X	Pete Gillispie	X	Kim Cook-Harris
X	Maddie Demo	X	Bernard Britz (Virtual)
X	Maribeth Anderson		X for Attended

A majority (3) of the Executive Committee constitutes a quorum for Executive Committee meetings.

For Chapter meetings, a quorum is fifteen (15) chapter members and at least one elected Executive Committee member.

Meeting Agenda
<p><b>President Report (Kristine)</b></p> <ol style="list-style-type: none"> <li>Updates <ul style="list-style-type: none"> <li>Brian attended the ROC. Gleaned that student engagement with the UIC Chapter should increase.</li> </ul> </li> <li>Nominations and Elections <ul style="list-style-type: none"> <li>Jim Nelson will be discussing a proposed plan for the committee since Sanobeia cannot be the Chair. It was discussed that Mark might be able to Chair the committee.</li> <li>Maddie shared that the bylaws on the website were out of date and shared the updated bylaws. <ol style="list-style-type: none"> <li>Kristine will verify with Jim that the most recent bylaws should be from 2023, then submit a ticket with Chapter Services to update the ASSP website.</li> <li>Kristine will then compare the 2023 bylaws with the changes that were recommended to the bylaws this year.</li> <li>It was discussed to add in the bylaws that when the chapter revises the bylaws, they must submit the revised bylaws to Chapter Services to update the website.</li> </ol> </li> <li>Kristine motioned to vote on how to handle elections for the 2026-2027 year - in person or an electronic vote, Rachel second. It was explained that since there were more than 40 people in the Greater Chicago Chapter, 20% of the membership needed to vote electronically, whereas only 15 votes were needed for an in-person election. The committee voted unanimously for an in-person election. <ol style="list-style-type: none"> <li>It was suggested to change the percentage needed for electronic votes in the bylaws.</li> </ol> </li> <li>Maribeth discussed succession planning. The goal is to get members to become more active by assisting specific committee members to understand what is required once they do join the executive board. Members should know they are expected to move up through the executive committee to eventually become president.</li> </ul> </li> </ol>



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## Meeting Agenda

### First Vice President Report (Sanobeia)

1. New Business/Updates
2. Treasurer Report
  - Approve Financial Report(s) - Mark discussed that he completed the March and year end report. Kristine thanked Mark for his years of service now that he is moving away from the executive committee. Kristine made a motion to approve the report, and Edgar second.
3. Secretary Report
  - Kristine made a motion to approve the minutes and Rachel second.
  - Kristine wants key dates on reports
  - Communications Chair Report - 12 communications went out this month. Justin requested that all non-routine communications be formatted in a Word document since Real Magnetic is not user-friendly and is riddled with issues.

### Second Vice President Report (Brian)

1. Honors and Awards Chair Report -Even though the newsletter will go out quarterly, it was requested that there is still monthly engagement with the members.
2. Membership Chair Report - still having issues trying to get new members to come to meetings.
3. Jobs Chair Report - website is being updated.

### New Business

1. Edgar asked that we have meetings later in the day. Kristine said the executive board will take it into consideration while planning next year.
2. There will be no in-person meetings for June and July. Those months will be used for planning the 2026-2027 program year.
3. Jim's contact is willing to present to the chapter about safety for the CEO. He asked that we pool members for questions in regards to metrics, activities, and general dialogue.

### Adjournment at 12:06 pm

Kristin motioned and Rachel second.